

resideo

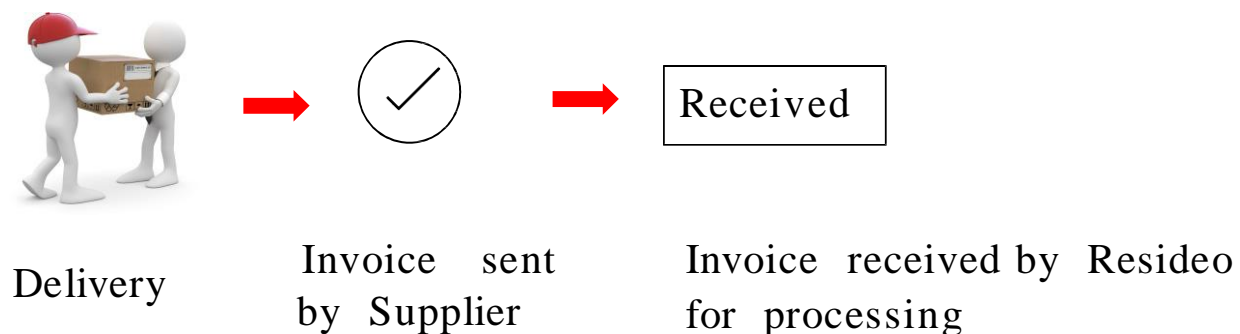


Supplier Payment Terms Cycle

May 2020

Resideo Payment Terms Cycle

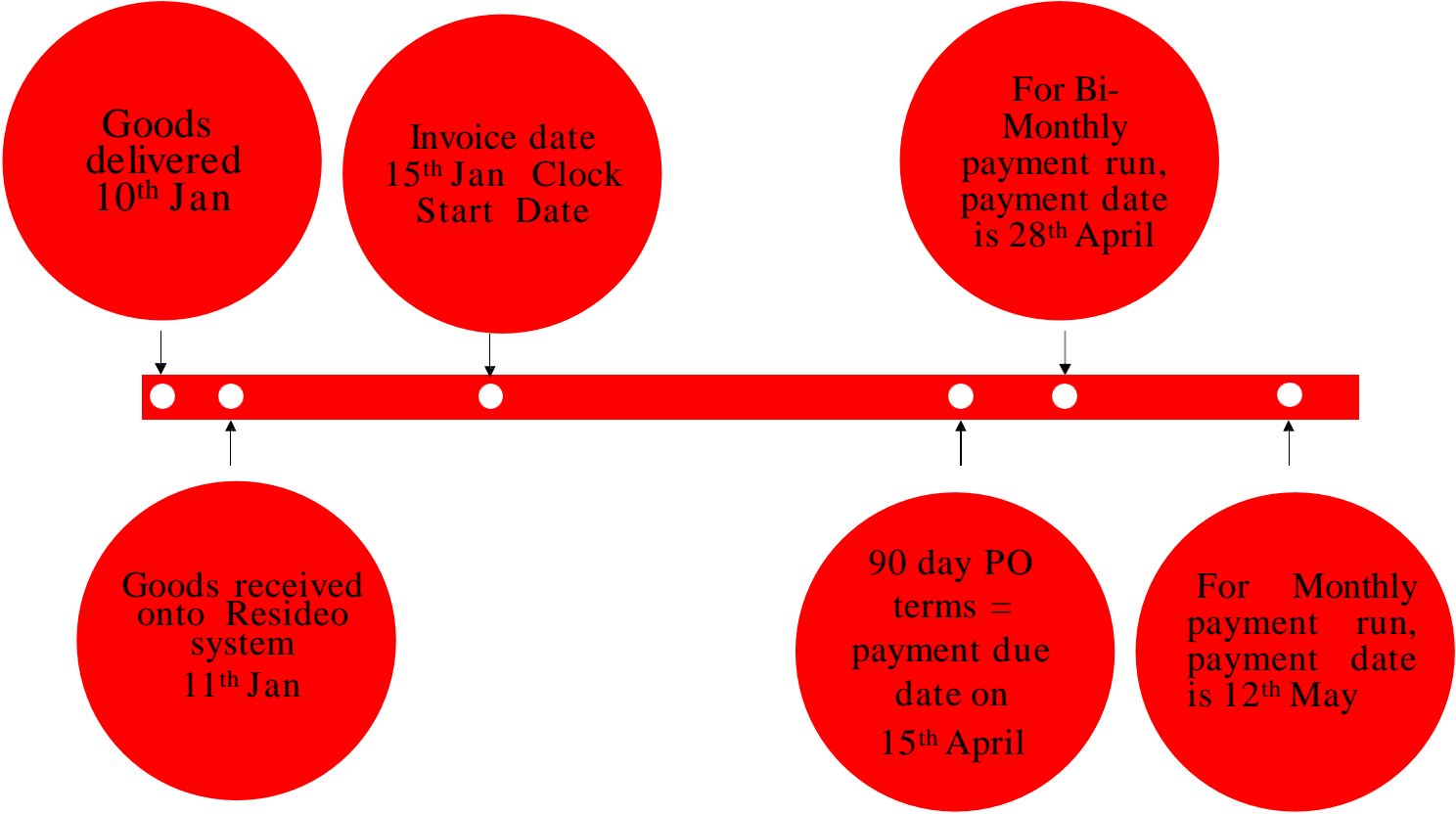
3 – Step Process



- Payment Terms clock begins on date the invoice is received at Resideo
- Invoice Requirements:
 - Valid PO number
 - Correct Resideo Legal Entity name and address on invoice
 - Only 1 PO number per invoice (preferable)

Resideo Payment Terms Timeline

Example:



Guidelines for Efficient Invoicing

- Quote valid PO number on invoices
- Ensure Resideo Legal Entity name and address is correct
- Submit invoices as pdf file
 - Removes missing invoice issues and provides enhanced traceability of invoice submission
- Sign-up for self-billing
 - Self-billing removes any invoice resolution issues and ensure the Payment Terms clock begins immediately
- Ensure 1 PO# per invoice
 - Any invoice issue only impacts 1 PO rather than multiple

AP Contacts and Payment Run Dates

- For invoice inquiries/payment run dates contact the regional help desk at:

US & Canada	APUSHelpdesk@Resideo.com
Mexico	HelpdeskMexico@Resideo.com
EMEA	PayablesEMEA@Resideo.com
EMEA (ADI)	accountspayable@adiglobal.com
APAC	APACPayable@Resideo.com

- For other issues or escalations contact your local buyer which is listed on the Purchase Order